



CANADIAN ALTERNATIVE
INVESTMENT FOUNDATION

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STREAM III: CAPACITY BUILDING GRANTS

CAPACITY BUILDING GRANT GUIDE

The foundation will provide grants in the \$10,000 to \$15,000 range for organizational capacity building.

Grants would be made available to assist in the execution of a specific project. Grants would be directed towards retaining/hiring:

- Project Management expertise, and/or;
- Financial Expertise, including gaining skills required to seek community financing (i.e. community bonds).

In addition to project/financial management enhancement, the grant would also support building long-term capacity within the organization.

In order to access a Capacity Building grant you must demonstrate that you have completed a Business Plan (financed by CAIF or otherwise).

Grant Application Process

The Canadian Alternative Investment Foundation (CAIF) operates with a two-stage application review process:

1. Letter of Inquiry (pre-proposal inquiry) and an;
2. Invited Applicant (full application process).

Pre-Proposal Inquiry The Letter of Inquiry cover page and all other forms are found on the Resources page. Do not fill out the full application unless invited to do so.

Applicants seeking a grant will submit a brief letter of inquiry (maximum of two pages). This pre-proposal inquiry letter should include:

1. A brief description of the funding needs related to financing your project;
2. A brief description of the social impact of your project;
3. The mission and/or vision of your organization;
4. A brief budget and time-line of activities;
5. It should also include the Letter of Inquiry cover page.

Potential applicants are strongly advised to contact the Foundation office prior to submitting a letter of inquiry.

Full Application Process

A Review Committee will evaluate the Letters of Inquiry for their coherence with CAIF objectives and criteria and then invite successful applicants to submit a full proposal.

Please note that the review process takes approximately six – eight weeks from the invited application deadline until board review and approval for all three granting streams.

